The Public Assistance Process

- **First Step: Preliminary Damage Assessment**
  - Physical inspection of damages
  - Establish rough estimates
  - PDA complied by SEMA and sent to Governor

- **Second Step: The Declaration**
  - State/Federal Declaration(s) is/are signed
  - Allows National Guard, state agencies and federal resources to assist in disaster

- **Third Step: Applicant Briefing**
  - Allows the State to inform applicants of available assistance and eligibility requirements

Documentation is the KEY

- Setup a folder immediately and keep everything! If possible, assign someone for tracking all costs.
- Track contracts, bids, rental agreements and receipts.
- Keep time sheets for ALL employees and sign-in sheets for volunteer workers.

Types of Work

- **Emergency Work**
  - Debris Removal
  - Emergency Protective Measures

- **Permanent Work**
  - Roads & Bridge Systems
  - Water Control Facilities
  - Public Building/Equipment
  - Public Utilities

Make Sure Your Agency is Prepared if Mother Nature Strikes!

First Step: Preliminary Damage Assessment
- Physical inspection of damages
- Establish rough estimates
- PDA complied by SEMA and sent to Governor

Second Step: The Declaration
- State/Federal Declaration(s) is/are signed
- Allows National Guard, state agencies and federal resources to assist in disaster

Third Step: Applicant Briefing
- Allows the State to inform applicants of available assistance and eligibility requirements

For more information on the *Emergency Management for Public Works* course or other MO-LTAP courses, please contact:

710 University Drive, Ste. 121 • Rolla, MO 65409
1.866.MOROADs • www.moltap.org